

## HHSC-Research Training Framework and Requirements

The table below outlines research specific training. This research training is required in addition to the mandatory HHSC eLearning courses.

Type of Study*	Required Training	Duration
Clinical studies that require approval from a research ethics board and require the use of patient chart(s) and/or identifiable information	<ul style="list-style-type: none"> <li>CITI-ICH GCP</li> <li>CITI-Privacy</li> <li>Meditech &amp; Sovera</li> </ul>	<ul style="list-style-type: none"> <li>Every three (3) years</li> <li>Every three (3) years</li> <li>One time</li> </ul>
Clinical studies that require approval from a research ethics board <b>and</b> are a Health Canada regulated drug trial	<ul style="list-style-type: none"> <li>CITI-ICH GCP</li> <li>CITI-Privacy</li> <li>CITI-Health Canada Division 5</li> <li>Meditech &amp; Sovera</li> </ul>	<ul style="list-style-type: none"> <li>Every three (3) years</li> <li>Every three (3) years</li> <li>Every five (5) years</li> <li>One time</li> </ul>
Retrospective studies not involving human subjects	<ul style="list-style-type: none"> <li>CITI-Privacy</li> <li>HiREB Chart Review Tutorial</li> <li>Meditech &amp; Sovera</li> </ul>	<ul style="list-style-type: none"> <li>Every three (3) years</li> <li>One time</li> <li>One time</li> </ul>
Studies involving humans sponsored by any of the Tri-Council Agencies of Canada (CIHR, NSERC, SSHRC)	<ul style="list-style-type: none"> <li>Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (TCPS2)</li> </ul>	<ul style="list-style-type: none"> <li>Every three (3) years</li> </ul>
Laboratory-based procedures conducted in the wet labs. This list is a minimum, other department specific training may be required.	<ul style="list-style-type: none"> <li>CITI-ICH GCP</li> <li>PHAC Laboratory and Biosafety Training</li> </ul>	<ul style="list-style-type: none"> <li>Every three (3) years</li> <li>Course specific</li> </ul>
Those working in the wet labs or packing/receiving samples in dry ice	<ul style="list-style-type: none"> <li>CITI-Transportation of Dangerous Goods/International Air Transport Association training (TDG/IATA)</li> </ul>	<ul style="list-style-type: none"> <li>Every two (2) years</li> </ul>

\* Should research studies fall under more than one of the categories listed, both categories' required training must be completed.

Training modules can be located as follows:

Training Module	Location	Contact
CITI-ICH GCP	<a href="https://www.citiprogram.org/">https://www.citiprogram.org/</a>	For more information please contact Research Compliance and Support Services at <a href="mailto:rcss@hhsc.ca">rcss@hhsc.ca</a> .
CITI-Privacy		
CITI-Health Canada Division 5		
CITI-TDG/IATA		
TCPS2	<a href="https://tcps2core.ca/">https://tcps2core.ca/</a>	
Meditech & Sovera	<a href="http://corpweb/body.cfm?id=16&amp;eformid=46">http://corpweb/body.cfm?id=16&amp;eformid=46</a>	For more information please contact Clinical Practice & Education at <a href="mailto:HHS-Education@hhsc.ca">HHS-Education@hhsc.ca</a>
HiREB Chart Review Tutorial	<a href="http://ethics.mcmaster.ca/chart/">http://ethics.mcmaster.ca/chart/</a>	<a href="https://www.hireb.ca/hireb-contacts/">https://www.hireb.ca/hireb-contacts/</a>
PHAC Laboratory and Biosafety Training	<a href="http://publichealth.gc.ca/training">publichealth.gc.ca/training</a>	Local Investigator/Lab Manager
HiREB Chart Review Tutorial	<a href="http://ethics.mcmaster.ca/chart/">http://ethics.mcmaster.ca/chart/</a>	<a href="https://www.hireb.ca/hireb-contacts/">https://www.hireb.ca/hireb-contacts/</a>